

## **CULTURE, HERITAGE AND LIBRARIES COMMITTEE**

**Monday, 20 January 2020**

Minutes of the meeting of the Culture, Heritage and Libraries Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Monday, 20 January 2020 at 11.30 am

### **Present**

#### **Members:**

Graham Packham (Chair)	Deputy Tom Hoffman (Chief Commoner)
Deputy Wendy Hyde (Deputy Chair)	Alderman Robert Howard
Deputy John Absalom	Alderman Alastair King
Munsur Ali	Vivienne Littlechild
Deputy John Bennett	Wendy Mead
Peter Bennett	Barbara Newman
Mary Durcan	John Petrie
Anne Fairweather	Deputy Richard Regan
Tracey Graham	Jeremy Simons
Caroline Haines	Mark Wheatley
Deputy the Revd Stephen Haines	Dawn Wright
Graeme Harrower	

### **In Attendance**

#### **Officers:**

Chloe Rew	- Town Clerk's Department
Peter Lisley	- Assistant Town Clerk and Director of Major Projects
Nick Bodger	- Town Clerk's Department
Andrew Buckingham	- Town Clerk's Department
Laurie Miller-Zutshi	- Town Clerk's Department
Geoff Pick	- Town Clerk's Department
Graham Nickless	- Chamberlain's Department
Julie Smith	- Chamberlain's Department
Paul Monaghan	- Department of the Built Environment
Carol Boswarthack	- Community & Children's Services
Sarah Townsend	- Community & Children's Services
Christopher Earlie	- Open Spaces
Gerry Kiefer	- Open Spaces

### **1. APOLOGIES**

The Chair opened the meeting congratulating two officers on their recognition in the New Year's Honours. Geoff Pick, Director of the London Metropolitan

Archives, was awarded an OBE and Carol Boswarthack, Head of Barbican and Community Libraries, was awarded an MBE.

Apologies were received from Deputy David Bradshaw, Tijs Broeke, Thomas Clementi, Anne Holmes, Andrew Mayer, Jeremy Mayhew, Sylvia Moys, Judith Pleasance and Deputy Dr Giles Shilson.

**2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

**3. MINUTES**

RESOLVED, that – the public minutes and non-public summary of the previous meeting held 11 November 2019 were agreed as a correct record.

**4. FORWARD PLAN**

Members noted the committee's forward plan and noted the following amendments:

- Inspiring London Through Culture moved from March 2020 to May 2020;
- Outdoor Arts Programme removed from March 2020 as it was included in January 2020 agenda;
- Department of Community & Children's Services Business Plan added to March 2020;
- Report of Activities at Keats House 2019/20 added to July 2020;
- Inspiring London Through Culture moved from September 2020 to November 2020;
- Outdoor Arts Programme moved from November 2020 to January 2021.

**5. CITY ARTS INITIATIVE: RECOMMENDATIONS TO THE CULTURE, HERITAGE AND LIBRARIES COMMITTEE**

Members considered a report of the Director of Major Projects relative to the City Arts Initiatives recommendations to the Culture, Heritage and Libraries Committee.

RESOLVED, that – Members of the Committee:

1. ratify the City Arts Initiative's recommendations as follows:
  - Red Sand Project: approve the application, subject to final consent from Highways and implementation of the recommendations;
  - David Breuer Weil: decline the application due to unsuitability of the artwork at the proposed location;
  - Sculpture in the City: approve the longlisted artworks for the project's 10<sup>th</sup> edition, launching June 2020; and,
2. note that the City Arts Initiative received an application from State Street Global Advisors to install Fearless Girl. However, this application has been deferred by the applicant and will be considered at a later meeting.

**6. DEPARTMENTAL BUDGET ESTIMATES AND HIGH-LEVEL SUMMARY BUSINESS PLAN 2020/21**

Members considered a joint report of the Chamberlain, Assistant Town Clerk & Director of Major Projects; Director of Open Spaces; and Director of Community & Children's Services relative to the departmental budget estimates and high-level summary business plan for 2020/21.

With respect to the Commercial Manager role, it was noted that the fixed-term post would cost £84,000 in the first year with an income target of £60,000. The Fundamental Review recommended additional resources to cover the £24,000 shortfall. Subsequently the post would be continued only if income exceeded the cost of the position.

A Member expressed concern that a budget could be amended following the Committee's agreement, however Officers advised that these amendments would only be made as a result of changes from other Committees.

RESOLVED, that Members –

1. review and approve the Town Clerk's – Cultural Services, Open Spaces and Community & Children's Services Department's proposed revenue budget for 2020/21 for submission to Finance Committee;
2. review and approve the Town Clerk's – Cultural Services, Open Spaces and Community & Children's Services Department's proposed capital and supplementary revenue projects budgets for 2020/21 for submission to Finance Committee;
3. authorise the Chamberlain, in consultation with the Assistant Town Clerk & Director of Major Projects, Director of Open Spaces and the Director of Community & Children's Services to revise these budgets to allow for any further implications arising from Corporate Projects, other reviews and changes to the Cyclical Works Programme;
4. agree that minor amendments for 2019/20 and 2020/21 budgets arising during budget setting be delegated to the Chamberlain;
5. note the factors taken into consideration in compiling the Town Clerk's – Cultural Services, Open Spaces and Community & Children's Services Department's Business Plan, including efficiency measures, and;
6. approve, subject to the incorporation of any changes sought by this Committee, the final high-level summary Budget Plans for 2020/21.

**7. GATEWAY 6: GUILDHALL ART GALLERY AND HERITAGE GALLERY WORKS**

Members considered a Gateway 6 report of the City Surveyor relative to the creation of a new Heritage Gallery and Study Room within the Guildhall Art Gallery.

RESOLVED, that – Members agree to close the project.

**8. 2019 CAR FREE DAY UPDATE**

Members received a report of the Director of the Built Environment relative to the 2019 Car Free Day on 22 September 2019. It was noted that the date for Car Free Day 2020 had not been confirmed. In planning Car Free Day in the

future, consideration should be given to the accessibility of dockless bikes, planned disruptions to public transportation and avoiding the weekend of Open House London if possible.

RESOLVED, that – the report be received and its contents noted.

9. **PRESENTATION: OUTDOOR ARTS PROGRAMME 2019/2020**

Members received a presentation from the Cultural and Visitor Development Director relative to the Outdoor Arts Programme for 2019/20 noting the success of events in 2019 and the programme of events for 2020.

RESOLVED, that – the presentation and its contents be received.

10. **CITY OUTDOOR ARTS PROGRAMME: 2019 PERFORMANCE EVALUATION REPORT**

Members received a report of the Director of Major Projects relative to the City Outdoor Arts Programme 2019 performance evaluation report.

RESOLVED, that – the report be received and its contents noted.

11. **TRUSTEES ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019 - KEATS HOUSE (CHARITY NO. 1053381)**

Members received a joint report of the Chamberlain and the Director of Open Spaces relative to the Trustees Annual report and Financial Statements for the year ended 31 March 2019 for Keats House (Charity No. 1053381).

RESOLVED, that – the report be received and its contents noted.

12. **TRUSTEES ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019 - GUILDHALL LIBRARY CENTENARY FUND (CHARITY NO. 206950)**

Members received a joint report of the Chamberlain and the Director of Major Projects relative to the Trustees Annual report and Financial Statements for the year ended 31 March 2019 for the Guildhall Library Centenary Fund (Charity No. 206950).

RESOLVED, that – the report be received and its contents noted.

13. **BARBICAN AND COMMUNITY LIBRARIES: SERVICES FOR CHILDREN AND FAMILIES**

Members received a report of the Director of Community & Children's relative to the Barbican and Community Libraries services for children. The report informed Members of the services provided by the libraries for children and families; the impact such services have on health and wellbeing, literacy, socialisation and development; and the positive feedback from parents who engage with these services.

RESOLVED, that – the report be received and its contents noted.

14. **GATEWAY 2: TOWER BRIDGE SERVICE TRENCHES REFURBISHMENT**

Members received a Gateway 2 report of the Director of the Built Environment relative to the refurbishment of the 300m length of service trenches to the footways of the fixed spans of Tower Bridge.

RESOLVED, that – the report be received and its contents noted.

15. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

16. **ANY OTHER BUSINESS THE CHAIR CONSIDERS URGENT**

The Assistant Town Clerk provided a verbal update on the location of the Lord Mayor's Coach. Due to the relocation of the Museum of London (MoL), the Coach cannot be stored at the MoL in its usual location as this space is required for collating artefacts for relocation.

During this period, the Coach cannot be displayed at the Guildhall West Wing entrance permanently due to the inadequate environmental controls for long term storage.

The MoL is committed to displaying the Coach at its new location and Guildhall and the Museum of London has agreed to provide access arrangements in the interim.

17. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

18. **NON-PUBLIC MINUTES**

RESOLVED, that – the non-public minutes of the previous meeting held 11 November 2019 be agreed as a correct record.

19. **FUNDAMENTAL REVIEW UPDATE**

The Assistant Town Clerk & Director of Major Projects was heard relative to an update on the Fundamental Review.

RESOLVED, that – the update be received.

20. **GATEWAY 6: GUILDHALL REPLACEMENT OF LIGHTING AND CONTROLS/ DIMMING SYSTEM IN THE GUILDHALL ART GALLERY**

Members considered a Gateway 6 report relative the replacement of lighting fitting and controls at the Guildhall Art Gallery and associated spaces.

RESOLVED, that – the recommendations be agreed.

21. **TOWER BRIDGE (BRIDGE HOUSE ESTATES CHARITY REGISTRATION NO. 1035628) AND MONUMENT PERFORMANCE REPORT APRIL TO SEPTEMBER 2019**

Members received a report of the Director of Open Spaces relative to the Tower Bridge and Monument Performance Report for April to September 2019.

RESOLVED, that – the report be received and its contents noted.

22. **DYNAMIC PRICING FOR THE TOWER BRIDGE (BRIDGE HOUSE ESTATES CHARITY REGISTRATION NO. 1035628) AND THE MONUMENT IN 2020/21**

Members received a report of the Director of Open Spaces relative to dynamic pricing for Tower Bridge and the Monument for 2020/21.

RESOLVED, that – the report be received and its contents noted.

23. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

24. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was one item of other business.

**The meeting ended at 1.00 pm**

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Chair

**Contact Officer: Chloe Rew  
tel. no.: 020 7332 1427  
chloe.rew@cityoflondon.gov.uk**